

**ANNUAL DUES RENEWAL
NORTHEAST TEXAS ASSOCIATION OF PARALEGALS, INC.**

(An Affiliate of the National Association of Legal Assistants, Inc.)

Classification:

ACTIVE	<input type="checkbox"/> Voting	<input type="checkbox"/> Non-voting	\$30.00
ASSOCIATE	<input type="checkbox"/> Voting	<input type="checkbox"/> Non-voting	\$30.00
STUDENT:	<input type="checkbox"/> Voting	<input type="checkbox"/> Non-voting	\$20.00

Name: _____ Home Telephone #: _____

Home Address: _____

City: _____ State: Texas Zip Code: _____

Employer: _____

Business Address: _____

City: _____ State: Texas Zip Code: _____

Business Telephone: _____ Business Facsimile: _____

Office e-mail: _____ Home e-mail: _____

Date of Birth: _____ Preferred Mailing Address: Home Business

Area(s) of specialization, if any: _____

NALA Member CLA CLAS SBOT/LAD

TBLS/Specialty _____

Please list first year you became a member of NTALA _____

Optional for Directory:

Education: _____

Other Memberships: _____

NTAP Background (offices held, committees served on, etc.) _____

Spouse's Name _____ Children's Names and Ages: _____

Hobbies, Goals, and/or Other personal Information: _____

To Be Completed by Applicant for ACTIVE Membership:

I hereby apply for active membership in the Northeast Texas Association of Paralegals, Inc. I hereby certify that I am a resident of the State of Texas; that I am employed as a Paralegal; and that I qualify as a member under the category or categories checked below. I hereby give consent to the Association to contact my present and/or former supervising attorney(s) for verification or clarification of my qualifications for membership.

Please check the appropriate category or categories:

_____ a. The experienced individual who (i) is presently employed as a paralegal; (ii) possesses a minimum of five (5) years of law-related experience; (iii) possesses a minimum of six (6) months paralegal experience; (iv) for whom the employer-attorney will attest to that individual's qualifications as a Paralegal; and (v) can attest that they have not been convicted or given probation (whether deferred or not) of a felony or misdemeanor involving moral turpitude or any other felony; or

_____ b. The paralegal who (i) has successfully completed the CP examination, and/or a specialty certification examination administered by the Texas Board of Legal Specialization; (ii) possesses a minimum of six (6) months paralegal experience; (iii) possess a minimum of two (2) years law-related experience; (iv) for whom the employer-attorney will attest to that individual's qualifications as a paralegal; and (v) can attest that they have not been convicted or given probation (whether deferred or not) of a felony or misdemeanor involving moral turpitude or any other felony; or

_____ c. The paralegal who (i) has successfully completed a course of study for paralegals; (ii) possesses a minimum of six (6) months paralegal experience; (iii) possess a minimum of two (2) years law-related experience; (iv) for whom the employer-attorney will attest to that individual's qualifications as a paralegal; and (v) can attest that they have not been convicted or given probation (whether deferred or not) of a felony or misdemeanor involving moral turpitude or any other felony; or

_____ d. The paralegal who fulfills the criteria for Active membership in the Paralegal Division of the State Bar of Texas.

To Be Completed by Applicant for ASSOCIATE Membership:

I hereby apply for associate membership in the Northeast Texas Association of Paralegals, Inc. I hereby certify that I am a resident of the State of Texas; and that I qualify as a member under the category or categories checked below. I hereby give consent to the Association to contact my present and/or former supervising attorney(s) for verification or clarification of my qualifications for membership.

Please check the appropriate category or categories:

_____ a. The experienced individual who (i) is presently employed as a paralegal; (ii) possesses a minimum of five (5) years of law-related experience but does not possess the minimum six (6) months paralegal experience; (iii) for whom the employer-attorney will attest to that individuals' qualifications as a paralegal; and (vi) can attest that they have not been convicted or given probation (whether deferred or not) of a felony or misdemeanor involving moral turpitude or any other felony; or

_____ b. The paralegal who fulfills the criteria for Associate membership in the Paralegal Division of the State Bar of Texas; or

_____ c. If you were OR are currently an ACTIVE Member and you have retired, taking a leave of absence, or changing careers you may renew as an ASSOCIATE Member without an attorney verification signature. For this category, you must enclose a letter (with your application) describing your situation.

To Be Completed by Applicant for STUDENT Membership:

I hereby apply for Student Membership in the Northeast Texas Association of Paralegals, Inc. I certify that:

_____ a. I am a student in good standing enrolled in a university, college, junior college, or other program of study for paralegals and can attest that I have not been convicted or given probation (whether deferred or not) of a felony or misdemeanor involving moral turpitude or any other felony.

Name of institution and location: _____

_____ b. The individual who (i) has completed any university, college, junior college or other program of study for paralegals; (ii) is presently employed as a paralegal, but does not possess a minimum of five (5) years of law related experience and does not possess the minimum six (6) months paralegal experience; but for whom the employer-attorney will attest to that individuals' qualifications as a paralegal; and (iii) can attest that they have not been convicted or given probation (whether deferred or not) of a felony or misdemeanor involving moral turpitude or any other felony.

To be Completed by All Applicants:

I have read the definition of a paralegal as stated below, and have read and agree to be bound by the Code of Ethics and Professional Responsibility of the National Association of Paralegals, Inc., and agree to be bound by the Disciplinary Procedures established by the Northeast Texas Association of Paralegals, Inc. I further understand that this application is subject to approval by the National Association of Legal Assistants, Inc.

Date: _____ Renewing Member's Signature: _____

DEFINITION OF A PARALEGAL

A Paralegal is a person, qualified through education, training, or work experience, who is employed or retained by a lawyer, law office, governmental agency, or other entity in a capacity or function which involves the performance, under the direct supervision of an attorney, of specifically delegated substantive legal work, which work, for the most part requires a sufficient knowledge of legal concepts that, absent such assistant, the attorney would perform the task.

PLEASE HAVE YOUR SUPERVISING ATTORNEY SIGN THE VERIFICATION BELOW:

Supervising Attorney Verification:

I have read the definition of a paralegal stated above and I hereby verify that _____ Applicant herein works under my direct supervision as a paralegal and that I remain responsible for the Applicant's work product.

Name of Supervising Attorney: _____
Attorney's Signature _____
State Bar Card Number: _____

Date: _____

**Please return completed application and check to:
NTAP, Inc., Membership Chairperson, P. O. Box 2284, Longview, Texas 75606**